

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We George Andrew Portch.....

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number 018694

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description

Farmfest
Gilcombe Farm

Post town

Bruton

Postcode

BA10 0QE

Telephone number at premises (if any)

Non-domestic rateable value of premises

£

Part 2 – Applicant details

Daytime contact
telephone number

E-mail address (optional)

Current postal address if
different from premises
address

Post town

Postcode

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes

If not, from what date do you want the variation to take effect? DD MM YYYY

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) No

- Please describe briefly the nature of the proposed variation** (Please see guidance note2)
- **Change to licensable hours (see details on following pages)**
 - **Change to condition 1 (p.7)**
 - o Each event will last no longer than 4 days
 - **Change to condition 7 (p.9)**
 - o Ratio of SIA to public to not fall below 1:150
 - **Change to condition 30 (p.14) and condition 63 (p.20)**
 - o Purple guide does not recommend gas safe engineer onsite
 - o All gas appliances must be certified as safe by a gas safe engineer before event
 - o Event organiser agrees that all suppliers must submit gas safety certificates prior to the event and that these will be available for review by the authorities at the event
 - **Change to condition 35 (p.15)**
 - o Remove requirement for an incident planning meeting
 - o Add requirement for a SAG meeting no later than 12 weeks prior to the event
 - **Change to condition 36 (p.15)**
 - o Remove requirement for a table top exercise
 - o Add requirement for an internal incident planning meeting
 - **Remove condition 40 (p.16)**
 - o Same as condition 41
 - **Change condition 41 (p.16)**
 - o "...the purple guide and paragraph 753 of the HSE Event Safety Guide will be undertaken..."
 - **Remove condition 42 (p.16)**
 - o Our assessment of the medical provision is sufficient
 - o Rendezvous Points and emergency access routes are a separate requirement of this licence
 - o The ambulance service do not require any further facilities
 - **Remove condition 47 (p.16)**
 - o This is covered by the medical needs assessment conducted as part of condition 41
 - **Change to condition 52 (p.17)**
 - o This event will no longer provide a shuttle bus service
 - **Remove condition 54 (p.17)**
 - o This event will no longer provide a shuttle bus service
 - **Remove condition 7 (p.22)**
 - o This has now been included in condition 41
 - **Remove page 23 onwards due to repetition**

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment (Please see guidance note 3) Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon			<u>Please give further details here</u> (please read guidance note 5) Children’s entertainers, puppets, stand-up comedy. All located inside a marquee or outdoors. It will be supervised by a stage manager		
Tue					
Wed			<u>State any seasonal variations for performing plays</u> (please read guidance note 6)		
Thur	17:00	00:00			
Fri	09:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	00:01	00:00			
Sun	00:01	16:00			

B

Films Standard days and timings (please read guidance note 8)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 6)		
Wed			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Thur					
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 8)			<u>Please give further details</u> (please read guidance note 5)	
Day	Start	Finish		
Mon			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 6)	
Tue				
Wed				
Thur				<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 7)
Fri				
Sat				
Sun				

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 8)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 5)		
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 6)		
Wed			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Thur					
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon			<u>Please give further details here</u> (please read guidance note 5) 8 stages. 2 are located outside, the other 6 are located inside marquees. Most music is amplified. Some live performances are roaming and these will not be amplified		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 6)		
Thur	17:00	00:00			
Fri	09:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	00:01	00:00			
Sun	00:01	16:00			

F

Recorded music Standard days and timings (please read guidance note 8)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon			<u>Please give further details here</u> (please read guidance note 5) 8 stages. 2 are located outside, the other 6 are located inside marquees. All music is amplified		
Tue					
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 6)		
Thur	17:00	00:00			
Fri	09:00	00:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	00:01	00:00			
Sun	00:01	00:00			

G

Performances of dance Standard days and timings (please read guidance note 8)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
				Outdoors	
Day	Start	Finish		Both	X
Mon			<u>Please give further details here</u> (please read guidance note 5) Performances of dance primarily on or around the stages but not exclusively. Some may occur around the whole site. There will be no sexually explicit dance		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 6)		
Thur	17:00	00:00			
Fri	09:00	00:00	<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sat	00:01	00:00			
Sun	00:00	16:00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing: Large scale versions of traditional party games, audience participation dancing and singing, moving art installations, moving performances, craft work shops, kids games, treasure hunts		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	
Mon				Outdoors	
				Both	X
Tue			<u>Please give further details here</u> (please read guidance note 5) Large scale versions of traditional party games, audience participation dancing and singing, moving art installations, moving performances, craft work shops, kids games, treasure hunts		
Wed					
Thur	17:00	00:00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 6)		
Fri	09:00	00:00			
Sat	00:01	00:00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Sun	00:01	16:00			

I

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	X
Day	Start	Finish		Outdoors	
				Both	
Mon			<u>Please give further details here</u> (please read guidance note 5) A row of food traders using their own gas appliances with their own gas supply, electrical appliances using electricity supplied by the event and water supplied by the event. Some outdoor seating will be available		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur	23:00	00:00			
Fri	00:01	05:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)		
	23:00	00:00			
Sat	00:01	05:00			
	23:00	00:00			
Sun	00:01	05:00			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption – please tick (please read guidance note 9)	On the premises	X
				Off the premises	
Day	Start	Finish		Both	
Mon			<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 6)		
Tue					
Wed					
Thur	17:00	00:00	<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 7)		
Fri	09:00	00:00			
Sat	00:01	00:00			
Sun	00:01	16:00			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10).

There will be nothing of this nature

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 6)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur	15:00	00:00	
Fri	00:01	00:00	
Sat	00:01	00:00	
Sun	00:01	18:00	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

- **Remove condition 40 (p.16)**
 - o Same as condition 41
- **Remove condition 42 (p.16)**
 - o Our assessment of the medical provision is sufficient
 - o Rendezvous Points and emergency access routes are a separate requirement of this licence
 - o The ambulance service do not require any further facilities
- **Remove condition 47 (p.16)**
 - o This is covered by the medical needs assessment conducted as part of condition 41
- **Remove condition 54 (p.17)**
 - o This event will no longer provide a shuttle bus service
- **Remove condition 7 (p.22)**
 - o This has now been included in condition 41
- **Remove page 23 onwards due to repetition**

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 11)

We believe that the remaining conditions of this licence and the measures we will put in place as detailed in our ESMP are sufficient to ensure that all 4 licensing objectives are suitably promoted. We strongly believe that the changes proposed in this document do not jeopardise the 4 licence objectives.

b) The prevention of crime and disorder

- A ratio of 1:150 SIA to public is sufficient to monitor and maintain order across our site whilst preventing crime.
- Additional fencing introduced in 2021 prevents public breaking in
- 24hr campsite and arena patrols act as a deterrent against crime
- Clear pre event messaging regarding our policy on crime act as a deterrent
- Clear pre event messaging regarding our strong family friendly ethos encourage a more compliant public attendance

c) Public safety

- All provision of SIA and medical are calculated based on industry approved guidance and are subject to approval by the local authorities
- We opt to provide a welfare area in addition to the first aid tent for vulnerable adults and children to use should they feel unsafe

d) The prevention of public nuisance

- 24hr patrols in the campsites and arena ensure all site rules are followed in respect of public nuisance
- Noise monitoring engineers work both on and off site to ensure the event remains within the noise parameters as set out in the conditions of this licence
- A public hotline is available 24hrs throughout the event for the public to call should they have any concerns
- A letter is published to all local residents informing them of all aspects of the event and inviting their involvement

e) The protection of children from harm

- All staff working in our 'Kids Kingdom' and in our welfare area are subject to DBS checks
- Strong protocol for lost or missing children
- Contained site with monitoring on all gates to ensure attendees are kept safe